

# Minaxi M. Bhoi



**Contact number:** +91 - 6355921324

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## CAREER OBJECTIVE

To seek a responsible position in an Organization that can help in enhancing my knowledge and the growth of the Organization.

## ACADEMIC QUALIFICATIONS

COURSE /DEGREE	COLLEGE / UNIVERSITY	UNIVERSITY / BOARD	YEAR OF PASSING	AGGREGATE
MBA(HR)	AIMIS, Anand	GTU	Pursuing	7.00 CGPA(1 <sup>st</sup> Sem)
BBA	BJVM, Vallabh Vidhyanagar, Anand	SPU	July -2021	7.38 CGPA
HSC	The girls Institution, Umreth	GHSEB	March - 2018	67.07%
SSC	The girls Institution, Umreth	GSEB	March - 2016	62.5%

## SUMMER INTERNSHIP PROJECT

<b>Company</b>	Amar Cars Pvt Ltd (Maruti Suzuki Arena)
<b>Project title</b>	A study on Employees Perception towards Recruitment and Selection Process at Amar Cars Pvt Ltd (Maruti Suzuki Arena)
<b>Duration</b>	10th august 2022 to 7th sSeptember2022
<b>accomplishments</b>	Research work in the HR department of the company

## COMPUTER SKILLS

- MS Office (MS Excel, MS Word, MS PowerPoint)

## CONFERENCES/WORKSHIPS/SEMINAR/TRAINING

- Participation in college competitions.
- completed certificate course of Diploma in computer application and CCC.

- Participated in a **Bech-ke-Dikha & Treasure hunt** event in Oriana-2022, organized by Anand Institute of Management.

## SKILLS

- Hardworking & Having a Good work ethics
- Flexible
- Honesty and Integrity

PERSONAL PROFILE		
<b>Language Known</b>	:	English, Hindi, Gujarati
<b>Date of Birth</b>	:	19 <sup>th</sup> August, 2001
<b>Gender</b>	:	Female
<b>Nationality</b>	:	Indian
<b>Marital Status</b>	:	Unmarried
<b>Personality traits</b>	:	comfortable in working with groups as well as individually.
<b>Hobbies</b>	:	Reading, and listening to music.
<b>Permanent Address</b>	:	Bhoi Seem Vistar Dagjipura – 388205, Anand, Gujarat

## REFERENCES

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Ms. Tejal Patel,<br/>Ass. professor,<br/>Anand Institute of Management<br/>and Information Science,<br/>Anand, Gujarat<br/>Contact: +91 – 8511264495<br/>Email:<br/>tejalpatel191@gmail.com</p> | <p>2. Ms. Bhumika Shah<br/>Ass. professor,<br/>Anand Institute of Management and Information<br/>Science,<br/>Anand, Gujarat<br/>Contact: +91 – 9428180446<br/>Email: bhumishah2197@gmail.com</p> |
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## DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars, personal interaction can elaborate more than mentioned here.

Date : \_\_\_\_\_

Minaxi M. Bhoi