

Amisa N . Makwana

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Email: amishamak28@gmail.com



CAREER OBJECTIVE

Seeking a position in the organization in the field of HR that provides me ample opportunity to explore & excel while carving out the niche for personal, professional & organizational goals.

ACADEMIC QUALIFICATIONS

COURSE /DEGREE	COLLEGE / UNIVERSITY	UNIVERSITY/ BOARD	YEAR OF PASSING	AGGREGATE
MBA(HR)	AIM, Anand	GTU	Pursuing	6.86% (1 st Sem) 7.14% (2 nd Sem)
BCA	CP Patel & F.H Shah Commerce College, Anand	SPU	2022	6.41%
10+2	H.D Patel High School , Asodar	GHSEB	2019	61.33%
10	H.D Patel High School , Asodar	GSEB	2017	68.00%

SUMMER INTERNSHIP PROJECT

Company	Oswal Machinery Limited
Project title	To study the Satisfaction level of employees toward Health & Safety Measures of Oswal Machinery Limited.
Duration	21 July 2023 to 17 August 2023
accomplishments	Completed the given targets form the company.

COMPUTER SKILLS

MS Office (MS Excel, MS Word, MS Power Point), SPSS

CONFERENCES/WORKSHIPS/SEMINAR/TRAINING

- Participation in college competitions.
- Participated in SAHAS EDP Event organized by AIMIS.
- Participated national Seminar on the topic of “Leveraging information technology in new age management”.
- Participated in Art carnival – Best from west event in Oriana-2022, organized by Anand Institute of Management and secured first position.
- Participated in Salad making competition in Oriana-2022, organized by Anand Institute of Management and secured second position.

SKILLS

- Team work
- Creative
- Writing
- Emotional intelligence

PERSONAL PROFILE

Language Known	:	English, Hindi, Gujarati
Date of Birth	:	November, 28, 2001
Gender	:	Female
Nationality	:	Indian
Marital Status	:	Unmarried
Personality traits	:	Honesty, Active listening, critical thinking
Hobbies	:	Reading, music, travelling. Writing
Permanent Address	:	Near New Primary School Ambav , 388307

REFERENCES

1. Dr. Komal Shukla
Ass. Professor,
Anand Institute of Management,
Anand, Gujarat
No: 9825852650
2. Mr. Akash Sharma
Ass. Professor,
Anand Institute of Management,
Anand, Gujarat
No: 9033271088

DECLARATION

I do hereby declare that the above stated information is correct and verified till date.

Date: 18 October 2023

Place: Anand

Amisa Makwana