

Harmi A. Sadrani

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CAREER OBJECTIVE

To secure the position in one of the renowned company in India applying my knowledge of accounting and finance along with the skill of Tally ERP 9

COURSE /DEGREE	COLLEGE / UNIVERSITY	UNIVERSITY/ BOARD	YEAR OF PASSING	AGGREGATE
MBA	AIMIS College	GTU	Pursuing	8.50 CPI (Till Sem – 2)
B.Com	M.S. College	M.S. University	November - 2022	5.33 CGPA
HSC	Shree Valam School – Gariyadhar DI. - Bhavnagar	GSEB	March - 2019	57.56 PR
SSC	Shree M.K. Chandarana Girls School – Chalala DI.- Amreli	GSEB	March - 2017	67.76 PR

Summer Internship Project

Company	Atlanta Electricals Pvt. Ltd.
Project Title	A Study on Working Capital Management of Atlanta Electricals Pvt. Ltd.
Duration	18 th June 2024 to 22 nd July 2024
Accomplishments	Research Work in the Finance Department of the Company.

COMPUTER SKILL:

- Tally ERP
- MS Office (Excel, PowerPoint, Word)

CONFERENCES/WORKSHOPS/SEMINARS/TRAINING

- I got a certificate for securing 3rd rank at ICSSR Sponsored One-Day National Seminar and presenting a research paper on “A comprehensive Study on Export Documentation and Procedure in Baroda Polyform Pvt. Ltd.
- I got certificate for secured first rank in Teachers Day competition in the college.
- Secured second rank in the first semester of MBA in the college.
- I got a certificate and medal as a remarkable reader of the MBA department on an annual day.
- I got a certificate for participating in the logo making competition at SPEC, Anand
- I got a certificate for securing 2nd rank at the National Conference for presenting a poster.
- Coordinator in college events.
- Participation in college competitions.
- Completed certificate course of Tally ERP 9.

PUBLICATION (Co-Author)

- Case Study - The Revival of Handmade Craft Items of Art By Binita published in a book titled “Vocal for Local”, 2024.
- Case Study – Empowering Beauty Naturally : The Success Story of ‘Pianta Blossoms LLP’ and its Young Visionary Entrepreneur published in a book titled “Vocal for Local”, 2024.

SKILLS

- Time punctual
- Effective communication
- Leadership
- Adaptive & Flexible
- Quick learner

- Presentation skills

PERSONAL PROFILE

- Language Know: English, Hindi, Gujarati
- Date of Birth: 04th September 2002
- Gender: Female
- Nationality: Indian
- Marital Status: Unmarried
- Personality traits: Expressive, confident and extrovert, comfortable in working with groups as well as individually.
- Permanent Address: Parekh Market, Opp. Bajrang Dairy Farm, Chalala, Dist. – Amreli – 365630

REFERENCES

Prof. (Dr.) Rajesh Rathore Sir,
I/C Director
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Information Science (AIMIS)
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DECLARATION

I do with this declare that the above-stated information is correct and verified to date.

Place: Anand

Harmi Sadrani